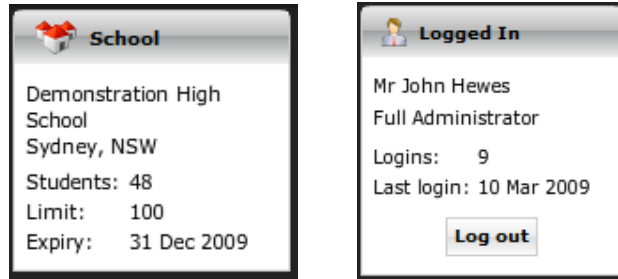
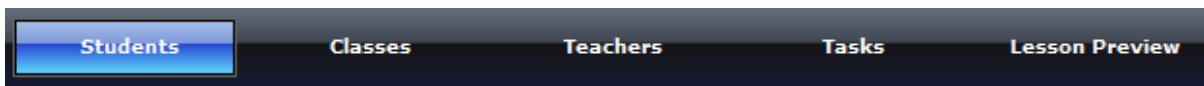


Overview of the Teacher Administration Centre

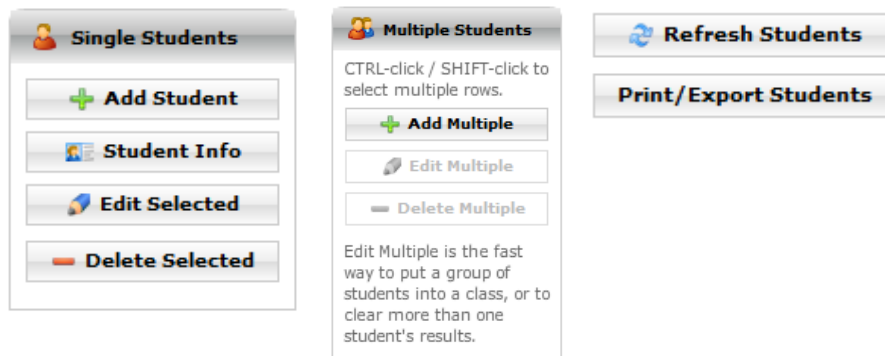
Once you have logged-in, on the left hand side of the screen we see the name of the school and the staff member logged-in, as well as the administrative rights of the current teacher.



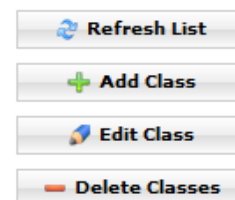
Along the top of the page we have a number of very important menus.



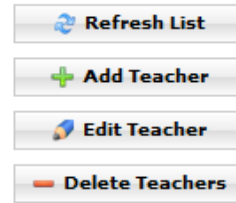
Firstly we have **Students**, where in the 'Single Students' section we can Add a Student to our school roll, View a Students details, Edit a Students details, or Delete a Student from our roll. In the 'Multiple Students' section we can Add a number of Students, Delete a number of students, Edit a number of Students with the same changes. And we may also print or export to an external database any student list by selecting the bottom button.



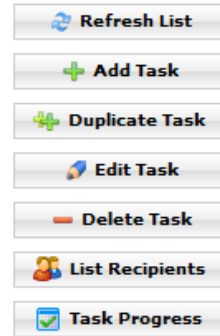
The second menu **Classes**, is where we can view the list of classes, Add a new class, Edit an existing class, or Delete an existing class from our roll.



The third menu **Teachers**, is where we can view the list of teachers, Add a new teacher, Edit an existing teacher, or Delete a teacher from our roll.



The forth menu **Tasks**, is where we can view tasks already set, Add a new task for a class, make changes to a task already set, delete a task previously set, View the recipients of a task, and view how students for whom a task has been set are progressing through it.



The final Menu item **Lesson Preview** is one of a number of ways that a teacher may observe a lesson to check its appropriateness as a set task item.

#	Lesson	Course	Stream	Topic
3102	Place Value - Writing The Numeral	Year 7 & 8	Number	The Number System I
3103	Writing The Place Value	Year 7 & 8	Number	The Number System I
3104	Expanded Notation Using 10, 100, etc.	Year 7 & 8	Number	The Number System I
3105	Expanded Notation Using Powers	Year 7 & 8	Number	The Number System I
3106	Expanded Notation As A Numeral	Year 7 & 8	Number	The Number System I
3107	Order Of Operations I	Year 7 & 8	Number	The Number System I