Adding a Teacher to the School Roll
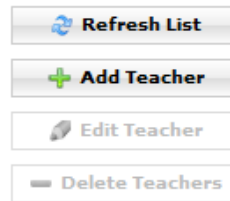
In the Teachers menu, press the '+ Add teacher' button on the right-hand side of the screen,

🔁 Refresh List
➕ Add Teacher
🖉 Edit Teacher
➖ Delete Teachers

and in the prompt we make choices for their title, first name, second name, their login, password, email address, their level of administrative rights,

Add New Teacher

Title:	Mr ▼	0-8 characters
First Name:	Ickabod	1-16 characters
Last Name:	Estephan	1-16 characters
Login:	icka	4-32 characters
Password:	*****	6-16 characters
Email:	icka@email.com.au	

◉ Class Administrator
The teacher administers their own classes

◯ Full Administrator
The teacher can administer all classes

Save   Cancel

save the changes, confirm the save, and our new teacher will appear on the teacher list.

Actions	Name	Title	Classes	Login	Full Administrator
🖉 Edit ➖ Del	Ickabod Estephan	Mr	0	icka	No
🖉 Edit ➖ Del	John Hewes	Mr	2	john	Yes
🖉 Edit ➖ Del	Sally Johnson	Mrs	2	sally	No
🖉 Edit ➖ Del	Tracy Jordan	Mrs	1	tracy	No
🖉 Edit ➖ Del	Don Smith	Mr	0	dondon	No
🖉 Edit ➖ Del	Paul Smith	Mr	0	paulie	No